

**MINUTES**  
**OF**  
**COMMITTEE MEETING 28 08 26**

**1. Welcome & Apologies**

Kevin Birch welcomed Dorothy Gates, Margaret Halley, Vera Rigby, Karen Bartlett {Acting Secretary} and James Royales

Apologies: 0

**2. Declarations of Interest**

None received.

**3. Minutes of previous Committee Meeting & Matters Arising**

Minutes of 04 08 26 agreed and actions completed.

**4. Correspondence**

Brenda Dukes has started a Music Theory Group and wishes to be put on website.

Jill Morris wishes to start a Craft group focusing on Models and Doll's house furniture. She has put a note onto the Facebook page to drum up interest and is having a meeting with Kevin Birch later today.

Robert Cragg has taken over the Group Leader role from Arthur Armstrong. Photography. Robert will continue with publicity until new committee elected.

**5. Reports**

**i Co-Chairs**

**Note/Action** - we are in need of a Chair.

**ii Acting Secretary**

Various emails responded to and forwarded to relevant people.

Need to make headway on the Agenda for AGM in October and submit a list to Valerie Kavanagh so that she can print the agendas and list of candidates. Vera queried if list and Agenda had to go out to members pre AGM. James to look into this.

Letters ready to post out to members not on email re AGM.15.9.26

**iii Treasurer**

August meeting received £478 door fees {159 attendees} £0 Speaker fee.

**Accounts** Membership Account as at 26/08/26 £9,981.00

General Account as at 26.08.26 £18,299.63

Social Account as at 26.08.26 £5,575.96\_Need to have at least one more signatory Dorothy Gates Nominated. Once committee in place need a 3<sup>rd</sup> signature.

Chip and Pin discussed going very well and clearer in accounting.

#### **iv Membership**

Membership: Total Current Members: 671, 13 Honorary and 5 Associate members.

Membership Secretary resigned before AGM. Chris Drabble assisting to put new members on system.

#### **v Speaker Organiser**

September Speaker has been notified of new venue and given Treasurers details.

#### **vi Monthly Meetings**

AGM as it was postponed in July will go ahead in October.

Signing in sheet and AGM papers to be notified to Valerie Kavanagh

#### **vii Welcomers**

Margaret Halley has now got 18 welcomers. Margaret is having a meeting with Deputy Rose Hanley on Tuesday to give her Welcomers items prior to meeting in September as Margaret is on her holidays.

In the interim until a Membership Sec is appointed Welcomer's table will hold new members paperwork. Karen Bartlett will collect to pass information onto Chris Drabble.

#### **viii Catering**

Susan Tickle has said she will keep refreshments going until and including November meeting then she will step down and Jill Morris will take over.

Treasurer will liaise with AJ at the Loom re storage for equipment.

#### **ix Group Leader Co-ordinator**

2 New groups plus new group leader as discussed in correspondence.

**x Governance** on going.

#### **6. Items notified to the Acting Secretary none**

7. **Any Other Business** AGM October. 12 members now received so AGM will go ahead. James Royales wishes thanks to go to Kevin Birch for all the hard work he has been doing in the background to keep the u3a afloat.

8. **Date, Time & Venue of next meeting** 10.30 am to 12.30 pm Tuesday 6<sup>th</sup> October 2026 at The Link Centre, Union Street, Oldham.