

## Oldham And District U3A - Minutes for Committee Meeting 2 December 2025

1} **Welcome** –Val Thomas welcomed Kevin Birch, Jane Lawton, Rose Hanley, Barrie Thompson, Robert Cragg, Josie Morris, Margaret Halley, Susan Tickle, Karen Bartlett and Marion Shannon

2} **Apologies** – none

3} **Minutes of November 2025 Committee Meeting:**

- Agreed

4} **Matters Arising from Minutes and Actions completed:**

- Actions completed

5} **Secretary's Report (KBa)**

- Some really good and useful training by Chris Drabble and Cath Gannon on Beacon and Siteworks.
- Training for Business Secretaries on line not as interesting as our own.
- Postal letters sent out to those without email some great feedback.
- Discussions around clinic/forum maybe at Oldham Library to promote publicity around u3a.
- Suggestion from RC re Corporate Kit to be used for publicity events.

6) **Membership Secretary's Report/Interim Speaker Secretary: - (JL)**

- **Membership:** Total Current Members: 697 (incl 9 Honorary members)
- **Speakers:** December No speaker
- January speaker approved - Tony Cunliffe "The Turin Shroud!"  
Future speakers to be approved by Committee.  
Marion Shannon to take over speakers from February 2026.

7} **Treasurer Report –1 December 2025 (KBi)**

- **Credit this month:**  
Entry fees November monthly meeting: **£500.85** – No Speaker fee. After refreshments we have a bit of profit. 166 members attending. At corresponding meeting last year we attracted 253 members.

- **Debit this month:**

Monthly meeting room hire at Q.E. Hall: 2 months - **£800** paid.

November Speaker Fees : **£0** – **charity event.**

Mobile phone: **£6**

- **Member's Account as of 1 December 2025 - £8,193.00**
- **General Account** - money in the bank as of 1 October stands at **£16,602.06**
- **Social Account** - money in the bank as of 1 October was **£3,738.75**
- There is some cash to pay into various accounts. Invoices expected for various trips.

8} **Chair's Report**

- **Action:** We are still in need of a Chair. Although we are lucky enough to have 2 Acting Chairs.
- Committee reminded re Confidentiality.
- Acting Chairs to be put on email list instead of Secretary. Any enquiries to still go to Secretary!

## 9} Group Leader Coordinator's Report (VT) Progress Update

- Beacon & Siteworks Training – completed and all attended.
- Group Leader Handbook. Ongoing, awaiting finance section for inclusion.
- Groups updates/issues: MOTOs to have meetings on last Friday of the month to promote friendship and promote interests. .
- Flat Walking: JM now Group Leader.
- Table signs: Resources available and work ongoing.
- Walking Cricket – funds approved and awaiting final decision on clothing/logo.
- Table Tennis – Committee voted (7 for, 2 abstaining) to proceed with replacement of table at venue. Meeting arranged with Denshaw Club and 3 x Committee members to finalise 4.12.25

## 10) Monthly Meetings (All)

- Arrangements for December NO meeting due to Pantomime noted.
- January 2026 meeting at QEH.

## 11) Committee Changes:

- Arranging for Vice-Chairs to be renamed to Co-Chairs, ongoing.
- Marion Shannon to take over as Speaker's Secretary from February.

## 12} AOB:

- **Hospitality (ST)** – positive progress with members of group. Susan to draw up job description. RC to formalise.
- **Membership Form (ST)** – Committee agreed unanimously to new format and changes to be implemented for April 2026.
- **Group Leader and Committee Steering Group** – discussions ongoing with marketing and membership review suggested.
- **Group Spending on Equipment** – see Item 9.
- **Charges for meetings/charity events** – Agreed to charge fee at all monthly meetings.
- **Associate and Reciprocal Memberships** – Committee voted on this to keep to normal fees minus capitation.

13) **Date & Time of Next Meeting** :10.30 am to 12.30 pm 06.01.26 at the Link Centre, Union Street, Oldham.

## Actions

Item	Responsibility
Meeting to be conducted on 4.12.25 with Denshaw Club and 3 x Committee members to finalise.	RC BT KBi
Meeting at St Herbert's 9.12.25 invite by MacMillan Team.	RC and JL
Require Chair	Committee
Job Description for Hospitality Staff	ST RC
Change Email from Secretary to Acting Chairs on Siteworks	KBa CG